

## Registration Information

Welcome to SUUSI 2004! If you've gotten to this point, you are ready to register and come to Blacksburg this summer on July 18-24, 2004.

Registration forms can also be downloaded from the website ([www.suusi.org](http://www.suusi.org)). Please be sure that your forms are labeled "SUUSI 2004" - they have changed from last year.

Please register now. Don't wait. Complete and mail the forms without delay, to ensure a place and to give you a better chance for Workshops and Nature trips with limited space. Unless you hear otherwise, if you mail your material by May 20, you can assume your registration has been accepted. Written confirmation will be mailed by early July. **If you desire earlier confirmation, enclose a stamped, self-addressed postcard with your registration.**

### Cost

Basic SUUSI cost for adults (room, meals, and registration) will be \$430 for a week of activities, housing, and meals. Additional optional costs may include Workshop and Nature trip fees, drinks of various sorts during Nightlife events, upgrades (\$50) to air-conditioned rooms, purchases at the Artisan Bazaar, SUUSIship and Service Project donations, etc. We keep the costs low, recognizing that a family with children needs a break. SUUSI is intentionally family-friendly. Bring the kids, and bring the grandkids.

### Again this year;

We will not be using meal cards this year. What this means is that in order to eat and NOT have to pay for your meal, you MUST be wearing your name tag. Children 8 and under will be issued an armband so that they may eat without paying. If the armband is lost, you may contact the Youth Staff for a replacement.

SUUSI is less expensive than renting a cabin for a week and paying separately for meals and entertainment (movies, amusement park rides, etc.). There are nearly 200 scheduled workshops, nature trips, and other activities - plus 1,000 SUUSI friends to play with...

Age Group	Registration and Meals	Housing	Total	Deposit *	Due at SUUSI
0-3	\$70 \$70 \$70	\$0 if sleeping on floor \$112 if in non-A/C dorm \$162 for bed in A/C dorm	\$70 \$182 \$232	\$70 \$70 \$70	\$0 if sleeping on floor \$112 if in non-A/C dorm \$162 for bed in A/C dorm
4-12	\$238 \$238 \$238	\$0 if sleeping on floor \$112 if in non-A/C dorm \$162 for bed in A/C dorm	\$238 \$350 \$400	\$120 \$120 \$120	\$118 if sleeping on floor \$230 if in non-A/C dorm \$280 for bed in A/C dorm
13-17	\$268 \$268 \$268	\$0 if sleeping on floor \$112 if in "non-A/C" dorm \$162 for bed in A/C dorm	\$268 \$380 \$430	\$150 \$150 \$150	\$118 if sleeping on floor \$230 if in non-A/C dorm \$280 for bed in A/C dorm
18+	\$318 \$318	\$112 if in "non-A/C" dorm \$162 for bed in A/C dorm	\$430 \$480	\$200 \$200	\$230 if in "non-A/C" dorm \$280 for bed in A/C dorm

\*One deposit per person must be submitted with the registration form. That amount will be deducted from total costs (registration, housing, workshops, etc.) when you make your final payment at registration.

## Partial Registration

We would love you to be able to stay the entire week, but if time does not permit, you can join us for part of the week. You choose the days (consecutive, please). Here is the cost per day. (Please note for those who have done this in previous years, meals are now included).

### Housing:

Non-A/C	\$18 per day	Any age in a bed
A/C	\$26 per day	Any age in a bed

### Registration & Meals:

0-5	\$12 per day
6-13	\$39 per day
14-17	\$44 per day
18+	\$52 per day

## Room Assignments and Reservations

Our contract with Virginia Tech specifies a maximum of 2 adults per room and a maximum of 2 children or teens sleeping on the floor per room. **If you intend to sleep one or two children on the floor, you must find your own roommate - one who understands the sleeping arrangements.** We're trying to make the limited number of air conditioned ("A/C") rooms available to as many people as possible. In a non-ac dorm, you can pay for both beds—but that's not an option in the ac dorms.

If people 17 and under sleep on the floor in the room of their parents or guardians, then there is no housing charge. Our arrangement with Tech requires that everyone over 17 and sleeping in a SUUSI dorm must pay for a bed.

### Air conditioned dorm rooms

1. You must have a roommate. You may either designate your roommate or we will assign one. **You may not pay for two A/C beds.**
2. The limited single rooms will be assigned based on the postmark date.
3. Those needing single rooms due to medical conditions will be assigned first. Be certain to state your medical condition and whether you will need handicapped facilities.
4. A parent and child desiring an ac room should please consider sharing the room with another single parent and child. (Remember - kids can sleep free on the floor.) This may allow another parent/child to have A/C. They are new dorms, where two or three rooms share a living room furnished with a coffee table, sofa, and/or side chairs.

### Non air conditioned ("non A/C") dorm rooms

1. You may pay for 2 beds and have a room to yourself.
2. Those with a medical condition who do not want/need A/C should state your medical condition and whether you need handicapped facilities. Non Air-conditioned dorms are comfortable, but not luxurious.

### Don't Want to Stay in a Dorm Room?

In the days before Virginia Tech had "ac" dorms, some participants stayed in local motels. You may still do this, but for the ultimate in on-campus pampering and privacy you now have the choice of staying at Donaldson Brown conference center. Please make your reservations early as they are only holding a few rooms for us this year. It's on the campus, convenient to all SUUSI activities, but you will need to make your own reservations at (540) 231-8000. Say you want one of the rooms being held for SUUSI. Also, indicate you'll be staying there on your registration form, so we know you don't need a dorm room.

### Deposit Instructions

A check or credit card information for the deposit fees must accompany your registration form. All other fees are to be paid upon arrival at Virginia Tech during check-in on Sunday. Credit cards accepted are MasterCard or Visa

**New this year:** In addition to the registration deposit due with your forms, SUUSI collects a \$50 key deposit for each room key for each person. Young Adults staying in the YA dorm must also submit a \$25 deposit, per person. To speed registration on Sunday, you **must** submit these deposits in addition to your registration deposit (separate checks, please) when you mail in the registration forms.

We will hold your key deposit check until after SUUSI. One of the following will be done with that check:

- You may donate the check to the SUUSIship fund (please write "Donate to SUUSIship" on your check or key return envelope)
- We tear up the check after you return the key(s) at checkout, so you're not charged anything
- We use the check to pay the costs imposed by Virginia Tech, if the key(s) are not returned on July 24 by 11am

### **Young Adult Damage Deposit**

The \$25 damage deposit check will only be needed for Young Adults staying in the YA dorm. Teens are no longer required to submit damage deposits with registration, 'cause their dorm is now in fine shape at the end of SUUSI week. Like the key deposit, the damage deposit will be held until after SUUSI. If there is no damage to the room, the check will be destroyed. If the room is trashed, however, we'll deposit the check and pay Virginia Tech.

### **Late Registration Fees and Cancellation Policy - NOTE - Earlier date for late registration fees**

We don't want to charge you a late fee - please register by May 20th. However, anyone whose registration is postmarked after May 20 will be charged a late registration fee of \$35 per person. Anyone whose registration is postmarked after July 1st will be charged a late registration fee of \$50 per person.

If you have to cancel your registration, \$50 is non-refundable under any circumstances. The non-refundable amount increases to \$125 per person after May 31. The full amount becomes non-refundable after June 30.

**After you register on Sunday, no refunds will be issued for Workshops or Nature trips unless SUUSI has to cancel the scheduled activity.** Instead, you can apply Workshop or Nature trip credit to another Workshop or Nature trip, up until the time of the first meeting of the workshop/trip you wish to change. Once the Workshop or Nature trip has started, no credits or refunds will be given.

### **SUUSIships**

Limited funds are available for scholarships. Scholarships are based on need and on the ability to participate in the SUUSI experience. To be considered in the first round of scholarship awards, applications must be received by May 15. All requests and applications are kept strictly confidential. To apply for a SUUSIship, Email: [suusiships@suusi.org](mailto:suusiships@suusi.org)

### **Health Care at SUUSI**

Please complete the medical information on the Registration forms and attach a note explaining any special circumstances. We need to be aware of pre-existing medical conditions, but cannot treat them.

SUUSI maintains a first-aid liaison whose goals are to prevent illness and accidents and to assist you with any medical emergencies. Our first aid staff can provide tips and referrals only - bring your own medications and supplies, including band-aids, aspirin, and the usual vacation remedies. Stretch your mind and body and soul at SUUSI, but don't over-stress way beyond your normal regimen.

Office hours are scheduled each day for wellness resource and first aid counsel or referral. Emergency service is available from hospitals in the local area.

### **Mug Book**

We'll take a digital photo at Registration (even if it's a bad hair day) and create a portfolio of pictures and postal/email addresses of SUUSI participants, so you can connect with new friends afterwards. Order a copy of the Mug Book on the Registration form (Section IV, Line 5) - only \$7 a copy.

### **Registering Together, But Coming to SUUSI Separately?**

It's fun to get together with friends and family and fellow SUUSI-ites, and figure out together what Workshops, Nature trips, and other activities you will do this year at SUUSI. You can use one registration form to register together with your roommate or family. However, please indicate if someone listed on it will arrive and go through registration at a different time on Registration Sunday. (We will need to prepare separate registration packets, in that case...)

### **Arriving Late?**

Registration will be open on Sunday from 9am - 5pm. If you will be arriving later than that, please check in at the conference reception desk in Peddrew Yates. Then come to late registration / drop add office in Payne between 8am and 9:30am the next day.

### **Registering Youth and Teens**

All youth and teens registering for SUUSI must be under the supervision of a legally responsible adult. Youth/teens who attend SUUSI without their legal guardian must have an adult (over 21) who is willing to be their guardian at SUUSI. Adults may not serve as a guardian for more than two youths/teens who are not their own children. Guardian ship forms must be signed and notarized by the legal guardian.

We need someone to be responsible for Youth at all times. **If the responsible adult registers for a Workshop or Nature trip that meets off-campus when Youth programming is not scheduled, you must designate a responsible adult on campus.** Please inform the Youth Staff and post your daily schedule on your room door at SUUSI, so we know which adult to contact regarding Youth (0-13 years old) at all times.

**Important:** To confirm the age of participants in the Teen program, a **notarized** (yes, notarized...) copy of a birth certificate or a driver's license is required for all new participants. This documentation must accompany registration forms. **No exceptions.**

We also need a statement from the legal guardian for each youth/teen, authorizing the guardian at SUUSI to sign medical release forms if necessary. This authorization must be included with the youth/teen's registration. We'll get the forms to the Youth or Teen Coordinators, if you get them to us before Registration on Sunday. These forms must be notarized before they are mailed.

Teens (ages 14-17) registering for the Teen Dorm must check the appropriate box in Section II of the registration form - and you're encouraged to write in the name of your proposed roommate, if you've made such arrangements. All teens staying in the Teen Dorm must pay for a bed (even if everyone decides to crash on the floor during SUUSI). The SUUSI Teen-Parent Agreement Form must be completed and signed by both teen and parent and submitted with other registration forms. **New this year:** Teens and parents must both sign if they want their teen to be housed on the co-ed dorm floor.

### **Liability and Emergency Contact/Medical Information**

SUUSI is an environment where you can expand your boundaries. Many of the workshops and nature trips represent risks for those not adequately prepared.

By enrolling at SUUSI, you acknowledge and accept these risks. Please provide us with the name of an emergency contact at SUUSI, or elsewhere. Also let us know of any medical problems or medications for each member of your family/group.

## **SUUSI Registration Forms**

Please take a few minutes to read through the basic information first, before tackling the instructions and forms. Please be sure that your forms are labeled SUUSI 2004 - they have changed since previous years.

- Section I - Registration/Participant Information
- Section II - Workshop/Nature Trip Registration
- Section III - Housing
- Section IV - Your SUUSI Cost
- Youth Permission (One form per child please)
- Teen Permission (One form per teen please)
- Guardianship Statement
- Notarized Proof of Age
- Rules for Teens
- Medical Treatment Release (One form per child please)
- Volunteer

**A check or credit card information for the deposit fees must accompany your registration form.** All other fees are to be paid upon arrival at Virginia Tech during check-in.

When you have completed all your forms, please separate the pages of the forms (use scissors, or “tear across the dotted line”), then mail them along with your deposit (checks should be made out to SUUSI) for the amount from the appropriate line on the “Your SUUSI Cost” form to:

### **Linda Sanders**

Registration Coordinator  
228 Hawkes Court  
Hockessin, DE 19707  
registration@suusi.org  
(302) 234-8051

Please contact Linda if you have general, registration or housing questions for SUUSI.